

The Episcopal Church of the Holy Comforter
VESTRY MEETING MINUTES
January 17, 2023 at 6:00 PM in Van Every 207

Vestry Members Present: Ed Gash (virtual), Kirt Hibbitts, Natalie Parker, John Snelsire, Joyce Bott, Jason Evans, Margaret Kahn (virtual), Carlyle Knox, Mary Amos, Anne Binns, Tom Cooke, Bob Murphy

Clergy Present: Fr. Greg Brown, Rev. Cat Connolly

Guests: Karen Crane, Holly Williams, Penny Crawford (acting Recording Secretary)

I. Convene: Opening Prayer - (Joyce)

II. Agenda Approval - (Greg) - MOTION to approve Agenda (Greg); APPROVED (Vestry).

III. Scripture/Bible Study - (Ed) - Mark 3: 19b-35 (read by Natalie) - Do you look at God as a family member? In leadership do you feel God is a sibling? Joyce said we are created in God's image whether male or female; Mary said that it is tough to think of God as a sibling; Tom said we are all brothers and sisters.

IV. Elections/Appointments/Approvals - (Greg)

A. Elections of Senior and Junior Wardens and Clerk - MOTION (Greg) to appoint Joyce Bott, Senior Warden; Carlyle Knox, Junior Warden; and Jason Evans, Clerk; SECOND; APPROVED (Vestry).

B. Election of Treasurer - MOTION (Greg) to appoint Karen Crane as Treasurer; SECOND (Carlyle); APPROVED (Vestry).

C. Recording Secretary - OPEN

V. Associate Rector's Report - (Cat) - Having Anti-racism/Social Issues sessions for 6 weeks for ages 5 to 11 during Lent; Christmas was awesome - Christingle service was great and had lots of help; Cozy Compline coming up on January 22nd; Will lead Lenten service on Sunday of Holy Week; Cat is practicing *Requiem* with Charlotte Choral group.

VI. Finance Report - (Karen Crane)

A. December 2022 Financial Statements

- YTD Pledge receipts unfavorable to budget by \$10.4K or 1.4%; favorable to prior year by \$44.1K.
- YTD total revenue favorable to budget by \$4.2K or .5% mainly due to the general offering. General Offering favorable to budget by \$16.7K for 2022. Total revenue favorable to 2021 by \$58.3K.
- YTD expenses favorable to budget by \$.5K but December actually favorable to budget by \$3.1K. Salary and benefits under by \$22.5K, Ministry over by \$.4K, Office Admin over by \$11.8K, Buildings and Grounds expenses over budget by \$1.2K and utilities over by \$8.6K. December expenses well below the trailing 3 months trend of \$90.2K.
- YTD deficit of \$110.3K favorable to the budgeted deficit of \$115K.

- Note payable to Holy Comforter Foundation balance is \$73.9K with balloon payment of \$68K due November 2024.

VII. Annual Giving Campaign (AGC) Update - (Kirt) - Extending the AGC through the end of January; Have received 166 pledges so far in the amount of \$175K.

VIII. Mid-Meeting Reflection and Break.

IX. Rector's Report - (Greg)

A. Vestry Retreat - Is to be held on February 24th and 25th (location TBD).

B. Circle Group Training.

D. Vestry BG&G Speakers Schedule - January 29th - John; February - Tom; March - Mary; April - Ed; May - Kirt; June - Bob; July - Joyce; August - Natalie; September - Margaret; October - Carlyle; November - Jason; December - Anne.

E. Staff & Clergy Compensation.

F. La Misa updates.

X. Senior Warden's Report - (Joyce)

A. New Vestry Orientation - January 25th at 6:30 PM, Van Every Room 207

B. Contacts and Assignments - Make sure your contact information is up to date C. 2023 Ministry Group Liaisons - Check 2023 Holy Comforter Ministry Group assignment sheet to see which Vestry member is assigned to what particular Ministry Group; New vestry members assigned as follows: Tom - Communications & Technology; Kirt - Invite, Welcome, Connect & Stewardship; Bob - Parish Events - Large Annual; Anne - Spiritual Formation (Youth); Mary - Women's Ministries.

XI. Junior Warden's Report - (Carlyle)

A. VPOD Duties - Make sure to turn out lights and lock doors. If you need a key let Carlyle know and a key will be made.

B. VPOD Schedule - John has the VPOD Schedule set up through March. If you cannot serve on that date, find someone to fill in for you and let Jessica and Carlyle know.

C. Facilities 2701 Circle Group

XII. Old Business

A. Approval of December 13, 2022 Minutes - (Joyce) MOTION to approve the minutes; SECOND (Ed); APPROVED (Vestry)

B. Update Boy Scouts Bankruptcy/Troop 1.

XIII. Closing Prayer: (Joyce)

